

**HDH** HANOVER &  
DISTRICT  
HOSPITAL  
**MINUTES OF THE REGULAR BOARD MEETING**

**DATE:** Tuesday, November 28, 2023

**TIME:** 1700 hours

**PLACE:** Hybrid (HDH Boardroom/Virtual)

**PRESENT:** **Voting Governors:** Tina Shier (Chair), Pamela Matheson (Vice Chair), Don Butland, Leigh Butler, Réjane Dunn, Cathy Lansink, Corwin Leifso, Terry Leis, Chris Prues  
**Non-Voting Governors:** Dana Howes (President and CEO), Mary Rae (VP of Patient Care Services/CNE), Dr. Randy Montag (Chief of Staff)  
**Invited Staff:** Victoria Cumming (Recording Secretary), Kim Mighton (Vice President of Finance & Operations), Dr. Nick Abell (President of Medical Staff)

**Guests:** T. Hamel (Patient Care Manager), V. Droog (Nurse Practitioner)

**REGRETS:** **Voting Governors:** Lorna Eadie Hocking (Immediate Past Chair),  
**Non-Voting Governors & Invited Staff:** Dr. Tim Heerema (Vice President of Medical Staff)

**1. CALL TO ORDER**

T. Shier called the meeting to order at 1700 hours and provided opening remarks.

**2. APPROVAL OF AGENDA**

Moved and Seconded

**THAT the agenda be approved as presented.**

MOTION CARRIED

**3. DECLARATION OF ANY CONFLICT OF INTEREST**

No conflicts were declared and the group was reminded to declare a conflict of interest should one arise.

**4. MISSION, VISION, VALUES**

The Board reviewed the Mission, Vision, and Values and were asked to keep them in mind throughout the meeting.

**5. PRESENTATION: HANOVER & DISTRICT HOSPITAL (HDH) FLEX CLINIC**

M. Miles, Manager of Health Records/Registration & Privacy Officer provided a presentation on the Flex Clinic located at HDH. The presentation included an overview, photos of the flex clinic, referral process, staffing, clinic capacity and adjustments, statistics (ED Visits by Home Care Patients, Visiting Nursing Utilization by Location and regional trends), services offered, transportation and importance/opportunities for the clinic.

The funding for the clinic was clarified. HDH is funded per visit through Home Care Community Support Services (HCCSS). This clinic is not operated out of HDH's global budget. Referrals are received through the HCCSS referral system when deemed appropriate for a hospital clinic. The clinic is a unique model and there is not one like it in Ontario. HDH could be a model for other hospitals to start a similar clinic.

*M. Miles left the meeting.*

## 6. **STRATEGIC MATTERS**

### 6.1 Georgian Bay Information Network Update

D. Howes provided a briefing note in the agenda that highlighted;

- The eNautilus project is currently on pause due to a number of issues encountered that interfered with the project's ability to proceed. It was asked if any additional costs are anticipated. The expectation is that there will be a cost but broader conversations will be had to gain more information.
- An external consultant will be facilitating a project reset in order to get the project back on track. The cost of the engagement of the consultant will be covered through the contingency fund for the project.
- New Clinical & Technical Steering Committee chairs have been determined and will be jointly providing oversight to the project going forward.

## 7. **OFFICER REPORTS**

### 7.1 Board Chair Report

T. Shier provided a written report in the agenda highlighting events/meetings attended. There was no further discussion.

### 7.2 President/CEO Report

D. Howes provided a written report in the agenda that highlighted;

- The Ontario Health Association (OHA) hosted a Small, Rural and Northern (SRN) Committee meeting on November 6, 2023. The meeting included topics such as; pre-budget advocacy, standardization of transportation of patients from a provincial lens, and a SRN Emergency Department Strategy Advisory Group update.
- Information was provided around the launch of the 2024/25 Quality Improvement Plan (QIP). The optional indicators were provided to the group. There are no mandatory indicators for hospitals this year. HDH will work on a plan over the next several months.

## 8. **BUSINESS/COMMITTEE MATTERS**

### 8.1 Finance/Audit & Property Committee Report

C. Prues reported that the Finance/Audit & Property Committee met November 23, 2023. The committee received the financial results for the 7 months ending October 31, 2023, there was a YTD deficit of \$898,786 before building amortization and a YTD deficit of \$1,083,294 after building amortization. He highlighted the expenses over revenue, current forecast position, cash position and working capital to the group.

An update was provided on the effects of *Bill 124*, including that all retroactive payments have now been settled and paid out. HDH received a partial payment from the Ministry of Health (MOH) for the Ontario Nursing Association (ONA) retroactive payments. More information continues to be gathered by the MOH. HDH is waiting to hear if the one time funding received will be added to the hospital's base funding going forward.

Financial indicators are officially offside but HDH is not required to submit a recovery plan. Due to all hospitals being in the same position the recovery plan is exempt for this time period.

### 8.2 Fiscal Advisory Committee Report

Nothing to report at this time.

### 8.3 Public Relations Committee Report

C. Lansink reported that a meeting is currently being scheduled and there will be a report in January.

#### **8.4 By-Law Committee Report**

D. Howes reported that the Professional By-Law Committee met with Miller Thomson to begin the Professional By-Law review.

#### **8.5 Nominating Committee Report**

Nothing to report at this time.

### **9. CONSENT AGENDA**

#### ***Item 9.2 (c) Medical Advisory Committee Minutes – October 5, 2023***

Clarified comments from the minutes in regards to nursing recruitment for the Family Centred Birthing Unit. The current pressures were confirmed to be unique to this department.

#### ***Item 9.1 Open Board Session Minutes – October 24, 2023***

The next meeting date is to be corrected to November 28, 2023 from November 27, 2023. The same revision will be made for the Quality Governance & Risk Management Committee Minutes as well.

Moved and Seconded

**THAT the items on the consent agenda are approved as follows;**

#### **9.1 Open Board Session Minutes – October 24, 2023 (as revised above)**

#### **9.2 Board Committee Reports**

- (a) Finance/Audit & Property Committee Minutes – October 19, 2023
- (b) Quality Governance & Risk Management Committee Minutes – October 24, 2023 (as revised)
- (c) Medical Advisory Committee Minutes – October 5, 2023
- (i) Monthly Credentialing Report – Approved November

#### **9.3 Reports**

- (a) Finance & Property Report
- (b) VP of Patient Care Services/CNE Report
- (c) HDH Foundation Report

MOTION CARRIED

### **10. ROUND TABLE**

Those that attended the HDH Christmas Party were thankful for the invitation.

The new Physician Recruitment Video was shared with the group.

### **11. NEXT MEETING**

Tuesday, January 23, 2024 at 5:00pm

### **12. COMPLETION OF BOARD MEETING EVALUATION**

T. Shier reminded the group to complete the Board Meeting Evaluation.

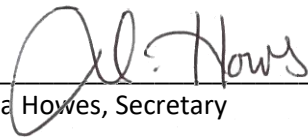
### **13. ADJOURNMENT**

The meeting adjourned at 1807 hours.



Tina Shier, Chair

  
Victoria Cumming, Recorder

  
Dana Howes, Secretary